LINGDALE PRIMARY SCHOOL



FRIDAY 26TH FEBRUARY 2021

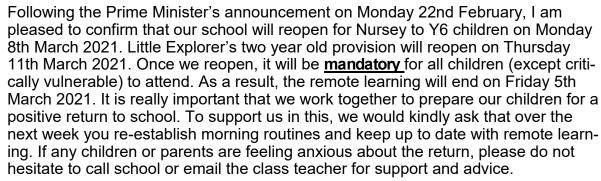
Hello families,

Lingdale Primary School Davison Street Lingdale Saltburn-by-the-Sea TS 12 3DU

> Headteacher Mrs S Thornton

Tel 01287 651723

office@lingdale.org



As we are still in a national lockdown the following rules below will need to be followed to keep children, parents and staff as protected as possible. This will be reviewed at Easter.

- All classes will work within their bubbles. Bubbles will not be able to mix throughout the day and the same staff (where possible) will teach the children.
- Staff take lateral flow tests twice a week and in the event that they test positive, the bubble will have to isolate for 10 days.
- The front office is ONLY accessible in emergencies and in case of a serious safeguarding concern. Please use virtual communication for all other messages to staff or the office. If you have an emergency, safeguarding concern or need an appointment, please ring the office on 01287 651723.
- General dropping off/ collection of children at the start/end of the day- only
 ONE member of a family may be present.
- Children must continue to arrive to school with clean hands and uniform. They will continue to wear their school P.E kits on their P.E day.
- Gates will open at 8.45am and close promptly at 8.55am. Children in Y1-6 will need to access school via the steps entrance or the side gate near the hall/car park. Children in Little Explorers and Reception can be taken to their doors but adults MUST NOT enter the building.
- A strict "keep left" policy will be in place with school trialing <u>a new one way</u> system at 3pm—please look for the signs.
- Face coverings MUST BE WORN when on the school site- members of the senior leadership team will challenge anyone not wearing one. If you are exempt, please wear you lanyard and email the
- office to make them aware before Friday 5th March 2021.
- Please collect children PROMPTLY at 3pm. The gates will open at 2.55pm. The bell will ring for ALL children to keep the traffic moving and avoid parents waiting around. Please collect your eldest child first and follow the one way system out of school exiting at the steps or around Early Years ONLY. The side gate near the hall/carpark will be ENTRANCE ONLY. You will not be able to exit via this gate. Staff will be on hand for the first few days to establish the new routes around school.
- Please ensure you are prompt when collecting your children. Any children NOT collected by 3.10pm will be sent to after school club where a charge of £1.50 will be made for the club.
- Parents <u>MUST NOT gather</u> at drop off or collection time. Staff will be there to keep people moving and won't be able to enter into conversations. If you need to speak to staff, please do so virtually.
- Please ensure you maintain social distancing whilst on the school site. There
 are lines and markers to help you.





- Blue school book bags can be brought to school and all children except Year 1/2 should have received a new one. Y1/2 children have a new one to collect with home learning packs on Monday 1st March. If your child is in another class and didn't receive one, please call the office and let us know.
- All packed lunches MUST be brought in a carrier bag which will be disposed
 of at school. School can provide packed lunch children with a drink. Normal
 packed lunch policy will apply.
- Hot school meals will be served daily and all meals must be paid for in advance via ParentPay. Any families in arrears MUST settle accounts or a packed lunch MUST be brought from home.
- After School Clubs will be available for working parents ONLY and charged at £1.50 per session. This will need to be paid in advance via ParentPay and will run Monday, Tuesdays and Wednesdays 3.05-4.05pm. All the clubs will be sports based outside and a warm kit for all weathers and change of shoes will need to be brought into school in a bag.
- Children in Y5 & 6 are encouraged to walk home from school—or to arrange a
 meeting place outside of the school grounds. Year 4 children may also walk if
 we receive written consent from parents. All of the children who walk home
 will also follow the one way system in and out of school.
- The paid breakfast club for working families will resume on Monday 8th March at 7.30am. Please ensure you bring your children to the white lines at the front entrance and wait for a member of staff. Breakfast club MUST be paid in advance via ParentPay. The cost remains at £1 per session.
- Children who don't attend the paid breakfast club will still be offered toast or a bagel as they arrive at 8.45am in their class bubbles. Children arriving late will not receive breakfast but fruit will be available at playtime.

The children and staff at Lingdale Primary were truly amazing at following procedures and supporting each other in the autumn term. Amongst all of the challenges, it was a successful time for our children but as always we MUST continue to put in place measures to protect not only the children and families but also the staff. If you have any questions or concerns regarding the return to school, please don't hesitate to email the school office on office@lingdale.org. We look forward to welcoming the children back.

Kind regards, Sarah Thornton (Headteacher)