

Admissions Policy

2019/20



Lingdale Primary School

And

**Lingdale 2 year old
provision**

...to be the best that we can be.

**Primary Admission Policy for
Lingdale Primary**

2019-2020

The Head teacher and Governors of Lingdale Primary will always aim to accommodate children being admitted into school when places are available. Whenever there are more applications than places, available priority will always be given to in accordance with the oversubscription criteria detailed in the table below:

EAST CLEVELAND LEARNING TRUST SCHOOLS

OVER - SUBSCRIPTION CRITERIA 20

CRITERIA (in priority order)	EXPLANATORY NOTES
i) Looked after children in local authority care.	Children who are looked after; or who were previously looked after but immediately after being looked after became subject to an adoption, residence or special guardianship order. A looked after child is a child who is (a) in the care of a local authority, or (b) being provided with accommodation by a local authority in the exercise of their social services functions (Section 22(1) of the Children's Act 1989).
ii) Children who are permanently resident in the admission zone defined for the school.	For the purposes of determining whether a child lives within the admission zone, only the address at which the parent/guardian ordinarily resides and with whom the child normally lives will be taken into account. If parents are separated and the child lives for periods of time with both parents, the address used will be of the parent who receives child benefit for the child. You may be asked to provide proof. Short term tenancies entered into with the prime objective of securing admission for a child at a particular school will not qualify as places of ordinary residence. The local authority will take action should false information be submitted in order to secure a place at a particular school.
(iii) Children not living in the admission zone who have elder brothers or sisters attending the school in the 2019/2020 school year.	Brothers and sisters and step brothers and sisters will qualify under this criterion as long as they both live at the same permanent address and the elder sibling is still attending the preferred school in the 2019/2020 school year. 'Sibling' refers to brother or sister, half brother or sister, adopted brother or sister, step brother or sister, or the child of the parent/carer's partner where the child for whom the school place is sought is living in the same family unit at the same address as that sibling.

<p>(iv) Children not living within the admission zone who have exceptional social and/or medical reasons for attending a particular school, professionally supported by an independent third party and sustained by the Authority's professional advisors.</p>	<p>Social reasons generally do not include domestic circumstances such as parents' working commitments, child care arrangements, or separation from friends.</p> <p>In the case of medical reasons, evidence would need to demonstrate the exceptional long-term nature of the condition. All mainstream schools are able to cater for a wide range of medical needs which may be encountered by children.</p> <p>You are strongly urged to provide independent third party information (e.g., from a professional person who knows or is involved with your child) in support of any exceptional long-term medical or social reason why you think your child should be given special consideration for placement in a particular school. This written support must make clear why the preferred school is the only school which could meet your child's needs.</p> <p>The submission of independent information will not automatically guarantee a place under this criterion. However, the evidence will be carefully considered by the local authority's professional advisors as to whether or not your application falls into this category.</p>
<p>(v) Children living closest to the school</p>	<p>The distance from home to school will be measured by computer on a straight line basis using the number and postcode of the house and the postcode of the school.</p>

Tie-break:

If it is necessary to distinguish between children within categories (i)-(v), places will be offered using the criteria listed above in priority order and determined by criteria (v) - measurement on a straight line basis using the number and postcode of the house and the postcode of the school.

In the case of a tie break in category (v) the final allocation will be determined using the shortest walking route using the number and postcode of the house and the postcode of the school.

Late Applications:

Applications received after the closing date will be considered after applications that were received on time unless there was good reason for their lateness. An example of this would be a new family moving to the area after the closing date.

Waiting Lists

Waiting lists for both reception and year 7 will be maintained until the end of the Autumn Term 2019. Any places that become available will be allocated in accordance with the published oversubscription criteria.

Admission of a child outside their normal age group:

Parents may want to seek a place for their child outside of their normal age group; for example if the child is gifted and talented or has experienced problems such as ill health.

There is also flexibility for parents who do not feel their child is ready to start school before compulsory school age. They may defer the date their child is admitted to school until later in the

school year following their child's fourth birthday, providing they do not defer beyond the point at which they reach compulsory school age, or beyond the start of the final term of that school year. Children born in the summer term, 1 April to 31 August, are not required to start school until a full school year after the point at which they could first have been admitted – the point at which other children in their age range are beginning year 1.

While most parents are happy for their child to start school in the September following their fourth birthday, some parents will have concerns about whether their child will be ready for school at this point, and will consider delaying their entry until compulsory school age.

If you wish to request admission of a child outside of their normal year group then simply submit your application at the normal time of entry and follow up your application with a written request to the School Admissions Team (schools_admissions@redcar-cleveland.gov.uk) asking to defer the entry date and giving your reasons for your request. Your request will be considered in consultation with the school concerned and you will be notified of the decision.

If the request is agreed, you will then be asked to submit a new application at the time applications are being taken for the revised admission date.

Please note – the deferred application will be considered against all other applications for entry that year based upon a strict application of the admissions criteria. Agreement to deferral does not guarantee your child will be offered a place at the school in that year.

Requests for mid-year transfer school admission:

Applications will be co-ordinated by the Redcar and Cleveland Admissions Team on behalf of all schools within the borough. Any requests for transfer should be made to the admissions team on 01642-837740 / 837730

CO-ORDINATED ADMISSION ARRANGEMENTS AND TIMETABLE – 2019/20

The LA is responsible for administering a co-ordinated scheme for its area in relation to all maintained (community, voluntary controlled, voluntary aided and foundation) schools and academies. The purpose of the co-ordinated admission scheme is to ensure that, as far as is reasonably practicable, every parent of a child living in the LA area who has applied for a school place in the normal admission round receives an offer of one school place on the same day.

The LA plans to roll forward last year's co-ordinated scheme for 2019/20 apart from date changes for the timetables. A copy of the scheme must be forwarded to the Secretary of State by 15th March 2018. Copies can be obtained from the Admissions Section on request. The draft scheme can also be viewed on the Redcar and Cleveland web-site at www.redcar-cleveland.gov.uk.

Timetable for the co-ordinated admission arrangements 2019/120
Secondary Schools

W/C 6 August 2018 13 August 2018	Send out application information •Online application website opens
31 October 2018	•Closing date for receipt of online and paper applications
1 March 2019	NATIONAL OFFER DAY •LA sends letters to all parents informing them of the allocated schools •LA informs schools of final offers

May –July 2019	•Appeals to be heard by Independent Panels
End of Autumn Term 2019	•Admission round ends •Waiting lists close

PRIMARY SCHOOLS

W/C 12 November 2018/19 November 2018	•Send out application information •Online application website opens.
15 January 2019	•Closing date for receipt of online and paper applications
16 April 2019	•The LA to send letters to all parents informing them of their allocated schools •LA to inform schools of allocated pupils.
June/July 2019	•Appeals to be heard by Independent Panels
End of Autumn Term 2019	Admission round ends •Waiting lists close

Waiting lists for reception will be maintained until the end of the Autumn Term each year. Any places that become available will be allocated in accordance with the published oversubscription criteria