

Caretaker Advert – 20 hours per week – permanent position

Lingdale Primary is a small, vibrant, family village school where staff are dedicated to promoting high standards for all our pupils.

The governors at Lingdale Primary School are seeking to employ a conscientious and motivated caretaker, with a high level of attention to detail, to join our school team.

The ideal candidate will be an appropriately qualified, enthusiastic Caretaker who would be responsible for:

- ensuring the premises is compliant and meets Health and Safety requirements
- security of the buildings and site including testing of alarms, fault reporting and opening and locking up premises at the start and the end of the day.
- grounds maintenance including litter picking and ensuring the grounds and building is safe for children and families to enter and leave
- undertake general maintenance of the school building and facilities including minor refurbishment of premises, fixtures and fittings as necessary
- practical support with arrangements for meetings/events
- receipt and distribution of deliveries and the movement of goods and equipment around the building

We are looking for an individual who is hardworking, active, flexible and able to use their initiative. The successful applicant will become a valued member of our school community. Training and ongoing support will be provided when necessary to keep abreast with changing Health and Safety regulations.

Salary: Point 14 - 16, £17,681-£18,319 (£9,654- £9,902 pro rata)

Start Date: September 2019

Contract Type: Permanent, 20 hours per week, whole time (includes school holidays)

Closing Date: 12 noon on Wednesday 1st May 2019.

Interviews: Tuesday 7th May 2019

A job description and person specification are available upon request from the school office. Applications to the Head Teacher, Mrs Sarah Thornton, should be made by noon on Wednesday 1st May 2019. Visits to the school are welcomed and can be organised by ringing school on 01287 651723 or email office@lingdale.org

Lingdale Primary School is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. Safer recruitment practice and pre-employment checks will be undertaken before any appointment is confirmed. This post is subject to an enhanced Disclosure and Barring Service (DBS) check and completion of the disqualification by association declaration form (Childcare Disqualifications Regulations 2009).