



**Lingdale Primary School
and
Lingdale Primary School Two Year Old Provision**

School Closure due to Inclement Weather Guidance

Whenever possible Lingdale Primary School will remain open or have a 10.30 a.m. start. However we do have to consider the safety of all pupils and staff and ensure that we comply with appropriate staffing ratios.

In the event of extreme inclement weather, such as heavy snowfall over night and anticipated continuation into the next day, or extreme icy conditions, Lingdale Primary School will follow the procedures below:

- The decision to close school or operate a 10.30 a.m. start to the day will be made by the Headteacher by 7.30 a.m. wherever possible.
- The Headteacher will notify all staff and BBC Radio Tees, TFM and Magic, Real Radio and Capital Radio at 7.30 a.m.
- All parents should listen for a closure or late start to the school day announcement on BBC Radio Tees, TFM and Magic, Real Radio and Capital Radio from 7.30 a.m. if heavy snow is falling or has fallen overnight.
- The Headteacher will notify the Governing Body and Local Authority at 7.30 a.m.
- Mr Evans and Miss Sheridan will be available on the school site from 8.15 a.m. - 9.15 a.m.
- Parents can contact school directly by telephone between 8.30a.m. and 9.15 a.m.

Please do not telephone school before 8.30 a.m. as the line will be needed for notifying staff and other professionals.

Once school is open for the day we will remain open. Should heavy snowfall occur during the day and you are concerned about getting your child home safely then you are welcome to collect your child early.

If you wish to discuss the reasons behind a school closure then do not hesitate to contact the Headteacher or Kay Longstaff, Chair of Governing Body through the school office.

Reviewed End of September 2014 - Full Governing Body

Signed: (Headteacher)

Signed: (Chair)